

Appendix 2

Activity	No of Days	Broad Scope	Risk Assessment	Scale of Service	Business Risk as %	Source of Risk	Link to Corporate Priorities
<u>Tower Hamlets Homes</u>							
Management Support and Advice	5		-	N/A	N/A	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Work carried forward, Whistle blows management referrals and proactive contingency	30	Management of Whistle blows, management referrals and reactive and proactive contingency	H	£140M	0.5% - 3%	Various	One Tower Hamlets Working efficiently and effectively as one Council.
Anti Fraud Arrangements/Joint Working	5	This work includes the Fraud Forums, training with the service on Anti Fraud and Corruption Strategy, Money Laundering etc. There is also provision for in year unplanned investigations and support to management.	H	£140M	0.5% - 3%	Legislative Requirement	One Tower Hamlets Working efficiently and effectively as one Council.
Social Housing Fraud Joint Working and Systems improvement	10	Feeding back and learning from systems issues identified by the Social housing fraud team from their working with THH as added value	H	£140M	0.5% - 3%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
THH total	<u>50</u>						

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<u>Proactive Training and Development</u>							
Anti fraud liaison groups development	5	This will involve close working with a number of our external partners including the Police, DWP and PCT.	H	N/A	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Anti fraud training and development for members and services	10	Provide continuous update and training to Members and Officers including lunchtime workshops for Directorate Staff	H	N/A	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
	<u>15</u>						
<u>Overall Governance</u>							
Audit Committee	10	Preparation and presentation of reports to the Audit Committee	H	N/A	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Standards Committee	5	Preparation and presentation of reports to the Standards Committee	H	N/A	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.

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FOI	5	Reactive responses to Freedom of Information requests for information.	H	N/A	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Money laundering Officer responsibilities	10	Identify and deliver training and act as the money laundering officer, providing advise, single point of contact on any issues and co-ordination with other agencies	H	N/A	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Performance management Local indicators	10	This is a first year review of the new National Indicators and will form a key evaluation within the CAA process.	H	N/A	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Single Data List	10	Support the corporate team on the systems controls providing the government returns	H	N/A	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Categorising and quantifying fraud	10	Continue the development of categorising and quantifying fraud to influence system controls and improvement	H	Over £1B	0.1% - 3%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
	<u>60</u>						

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<u>NFI 2010/11</u>							
NFI 2010/11 management Key Contact Function	25	This work will involve managing the Audit Commission Web base site, provision of training and support and monitor progress. Managing NFI pilots as they arise	H	over £500M	0.5% - 3%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
NFI 2010/11 Co-ordinator and Corporate Investigations	50	Manage the NFI output with corporate risk support/train other investigators as appropriate, respond the enquiries from other LA's or agencies	H	over £500M	0.5% - 3%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
	<u>75</u>						
<u>Joint working with other agencies</u>							
Joint working and referrals DWP	7	Provide support to DWP referrals on staff related matters	H	Circa £140M	0.5% - 3%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Joint working and referrals from the Police	8	Respond to Met Police referrals from both the local and specialist police functions	H	Unknown dependant on values of referrals	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
	<u>15</u>						

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<u>Anti Fraud Forums</u>							
Anti Fraud and procurement controls forum	4	Set up regular forums with procumbent managers to identify potential fraud risk to enable control weakness to influence the audit planning	H	Circa £300M	0.5% -3%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Anti Fraud forums	5	Internal and external (other LA's, Police, DWP, PCT) anti fraud groups working on information sharing and joint working and fraud co-ordination	H	Unknown dependant on values of referrals	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
	<u>9</u>						
<u>Proactive</u>							
Duplicate Payments R2P and Creditors	10		H	Circa £300M	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Control of BAC's set up and changes	6		H	Over £400M	0.1% to 3%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
PCI compliance	10		H	£30M	0.3% - 3%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.

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Data matching - corporate assurance	10		H	Unknown dependant on matching results	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Data matching - Benefits request	15		H	£270M	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Third Sector Grants	10	Working with third sector team	H	£5M	1%-5%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Development of FMMS fraud modules case managements systems	15	Building developing the FMMS cases management systems for Social Housing Fraud, Parking Fraud and Corporate reactive modules	H	N/A	N/A	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Adult/ Childrens direct Payments and personalisation budgets	5	Review of risk and controls on direct payments for service	H	£15 M	To be evaluated	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Staff exit controls	10	Review of staff exit controls to ensure that access to data and buildings are promptly ceased and that LBTH property has been returned	H	N/A	To be evaluated	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
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<u>Fraud Teams Management</u>							
Management of the Social Housing Fraud Team	50	Supervision, management, guidance and support to the Parking Fraud Team in setting and achieving targets and objectives	H	-	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Parking Fraud Team Management	40	Supervision, management, guidance and support to the Social Housing Fraud Team in setting and achieving targets and objectives	H	-	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
	<u>90</u>						
<u>Contingencies</u>							
Anti Fraud Reactive contingency	<u>75</u>		H	-	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
Management of Whistle blows	<u>20</u>		H	-	-	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
<u>Reactive (audit and anti fraud) total</u>	<u>500</u>						

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<u>Social Housing Fraud Team (3 full time resource)</u>	<u>600</u>	Working with THH and other RSL's on recovering of Unlawfully let properties, in appropriate successions, assignments, mutual exchanges RTBs. Joint working with LBTH to identify and learn from weaknesses. Co-ordinate associate fraud work with benefits, Council Tax, Parking Fraud, Electoral Role etc...	H	£140M plus	1% - 5%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.
<u>Parking Fraud Team (one full time one P/T)</u>	<u>315</u>	Investigating blue badges, parking and permits associated abuses in line with SLA with CLC	H	£15M	0.5% to 10%	Governance arrangements and Ethics	One Tower Hamlets Working efficiently and effectively as one Council.